



BRUCE VICKERS, CFC, CFBTO, ELC.

★ Osceola County Tax Collector ★

2501 E. Irlo Bronson Memorial Hwy. / P.O. Box 422105 / Kissimmee, Florida 34742-2105

Phone 407-742-4000 / Fax 407-742-4008

www.osceolataxcollector.org

Local Business Tax Receipt: _____

Tourist Development Tax Account #: _____

Rental Unit Address: _____

Dear Property Owner:

We received notification from you regarding the status of your property referenced above. Per your notification dated ___/___/_____, you stated your property was no longer a rental unit. In order for us to update our records, we will need the **exact Month, Day and Year** you removed the property from the short-term rental market.

At this time, the filing status on your referenced tourist development tax account remains pending. ***Until we receive updated information regarding your account, you are the responsible party for reporting tax returns.***

Please check the following box that applies using an exact **Month, Day and Year** to inactivate your accounts:

- Long Term Rental as of ___/___/_____ **Attach a copy of all Lease(s) **When using this field, a lease is required****
- Owner residing in the home as of ___/___/_____
- Property Sold as of ___/___/_____ ****Please attach a copy of the Closing Documents****
- Property is not a short-term rental as of ___/___/_____ Please explain: _____

Owners Signature: _____ Date: _____

Please return a copy of this letter to the address below:

**Tourist Tax Department
Bruce Vickers Tax Collector, CFC
Osceola County Florida
PO Box 422105
Kissimmee, FL USA 34742-2105**

Also, please provide us with an updated e-mail address for you so that we may contact you via e-mail with any questions we may have.

E-mail Address: _____

Should you have any questions regarding this matter, please contact our office at (407) 742-4000.

Sincerely,
Customer Service Representative/_____

St. Cloud Branch Office
1300 9th Street / Ste. 101B
St. Cloud, Florida 34769

Buenaventura Lakes Branch Office
2595 Simpson Road
Kissimmee, Florida 34744

Poinciana Branch Office
2924 Pleasant Hill Road
Kissimmee, Florida 34746