



BRUCE VICKERS, CFC, CFBTO, ELC.

★ Osceola County Tax Collector ★

2501 E. Bronson Memorial Hwy. / P.O. Box 422105 / Kissimmee, Florida 34742-2105
Phone 407-742-4000 / Fax 407-742-4008
www.osceolataxcollector.org

Return the application with the Receipt Fee Amount and a copy of the current State Hotel License or a copy of the application (form # DBPR HR-7028) that was submitted to the Dept. of Business & Professional Regulation-Division of Hotel & Restaurant for Resort Condominium or Resort Dwelling license. The form is available on the DBPR website at www.myflorida.com/dbpr.

Management Companies with a State Collective/Group Licenses must attach a copy of the application that was submitted to the State showing the addition of the new property under their collective/group license along with their current State Hotel Collective/Group license.

To obtain the **DBPR HR-7028** form, log on to www.MyFloridaLicense.com/dbpr/hr. Click on Forms, and then click under Lodging on Application Packets and Forms. Scroll down to DBPR HR-7028 Application for Resort Condominium or Resort Dwelling License (*the form is available in Word or Pdf file*), click on **Word** or **Pdf**.

If you provide us with a copy of the State Hotel application, we will need to receive a copy of the State Hotel License once it is approved. **Please fax a copy to 407-742-4009.**

Please contact the Internal Revenue Service at 1-800-829-1040 or log on to www.irs.gov, to obtain information on Federal Tax ID (TIN) number or to obtain the **W-7 form** application.

**Failure to maintain the short term rental Local Business Tax Receipt may result in loss of Zoning approval.
When you terminate management of a rental property,**

Notify the Tourist Tax/Local Business Tax Department in writing, on your Management Company letterhead the date you terminated management, the location of the unit, the owner(s) name and current mailing address. The Tourist Tax account and Local Business Tax Receipt will be updated. Please remember to remove the rental unit from your Schedule A.

Local Business Tax Receipt Fees

From October 1st to March 31st - **\$30.00**
From April 1st to June 30th - **\$15.00**
From July 1st to September 30th - **\$45.00**

Renewal Penalty Fees

October payment - **\$33.00**
November payment - **\$34.5**
December payment - **\$36.00**
January payment - **\$37.50**
Maximum Fee - **\$37.50**

St. Cloud Branch Office
1300 9th Street / Ste. 101B
St. Cloud, Florida 34769

Buenaventura Lakes Branch Office
2595 Simpson Road
Kissimmee, Florida 34744

Poinciana Branch Office
2924 Pleasant Hill Road
Kissimmee, Florida 34746